

**OFFICIAL MEETING MINUTES
OF THE
PALM BEACH COUNTY COMMISSION ON ETHICS
SCHEDULE HEARING
PALM BEACH COUNTY, FLORIDA**

NOVEMBER 24, 2020

**TUESDAY
11:00 A.M.**

**WEBEX TELECONFERENCE
WEISMAN GOVERNMENTAL CENTER**

I. CALL TO ORDER

STAFF:

Mark E. Bannon, Commission on Ethics (COE) Executive Director
Mark A. Higgs, COE Investigator
Abigail Irizarry, COE Investigator I
Christie E. Kelley, Esq., COE General Counsel
Gina A. Levesque, COE Intake and Compliance Manager

Also in attendance:

Thomas Dougherty, Hearing Officer
Christie Kelley, Commission on Ethics Counsel
Gwendolyn Tuggle, Respondent's Attorney
Flynn Bertisch, Advocate - arrived later

ADMINISTRATIVE STAFF:

Danielle Freeman, Deputy Clerk, Clerk & Comptroller's Office (Recording)
Melissa Corrales, Deputy Clerk, Clerk & Comptroller's Office (Condensing)

II. C18-008 – SCHEDULE HEARING

Gina A. Levesque, COE Intake and Compliance Manager, said that today's meeting involved a scheduling conference for case C18-008 regarding Lynne Hubbard.

(CLERK'S NOTE: Advocate Flynn Bertisch joined the meeting.)

Hearing Officer Thomas Dougherty asked how much time was needed to coordinate a final hearing.

Respondent's attorney, Gwendolyn Tuggle, said that at least 1 day was needed given the number of witnesses that the COE had statements from.

She said she believed that the summary did not accurately reflect the testimony and requested the witnesses' most recent contact information.

Advocate Flynn Bertisch said that he planned on limiting the witnesses and did not need to call on all of them. He agreed with Ms. Tuggle's request for witness contact information.

Mr. Dougherty asked how much of the discovery was incomplete.

Mr. Bertisch replied that he believed everything was completed; however, he would confirm with Ms. Lavesque and Mr. Bannon if anything else was required.

Ms. Tuggle agreed with Mr. Bertisch and said she would need 10 days to review the witnesses' contact information.

Discussion ensued in regards to scheduling the hearing.

Mr. Dougherty said discovery would be concluded at the end of December with the hearing scheduled for the January 29, 2021.

III. EXECUTIVE DIRECTOR COMMENTS – None

IV. PUBLIC COMMENTS – None

V. ADJOURNMENT

At 11:09 a.m., Ms. Levesque declared the meeting adjourned.

APPROVED:

N/A

Chair/Vice Chair